

# **Southwest Forest Service Amigos**

## **Minutes of the Board Meeting**

**June 12, 2024**

### **Zoom Meeting:**

**0900-1000**

### **Attending:**

Emily Irwin

Jan Polasky

Cyndie Hogg

Randy Daniels

Dan Winner

Sandra Roberts

Virginia Wistrand

Mike Arias

### **Administrative:**

#### **Minutes March 2024:**

Sandra Roberts mentioned that her name should be deleted and Sandra Lopez should be added regarding the plastic display cases. Emily Irwin asked Virginia to highlight changes beginning with the June minutes. Dan Winner made the motion to approve and Mike Arias seconded.

### **Fiscal Update (Randy):**

The current balance at the end of the second quarter is \$7,127.89. Income collected in the second quarter was \$1,080.32. Total expenditures in the second quarter was \$1,110.27. For the second quarter there was a negative cash flow of

\$29.95 (attachment #1 - Second Quarter Fiscal Summary).

Emily asked if we should increase the membership dues to keep even with the costs of sending out the newsletter. As of now, the cost is approximately \$1100.00 per quarter. Printing the newsletter is about \$900.00 and mailing it is an additional \$200.00. Jan raised the question of changing vendors and the possibility of lowering the cost of printing. Per Sandy, if we change, it may be more expensive. The current vendor takes the electronic file prints and mails. Emily stated the cost of printing and mailing each newsletter is approximately \$18.00. Raising the dues to \$20 would cover the newsletter costs. Jan asked about the possibility of sending out three newsletters per year instead of four. Per Cyndie, we need four newsletters because of the dates of the Quemado Lake Roundup and the picnic. Per Jan, electronic newsletters is the goal. Dan stated that raising the dues from \$15.00 to \$20.00 is not going to bankrupt anyone. Also, reducing the quantity printed per quarter will likely raise the cost per newsletter. Over the last few years input from members is that they want to receive a hardcopy of the newsletter. The electronic option will remain an available option should members change their minds. Emily asked for brainstorming ideas of how to let members know of an increase in dues coming and to change the charter to increase by more than \$5.00. Per Dan, instead of changing the charter, just raise the dues \$5.00 per year. Cyndie Hogg made the motion to approve the fiscal report and Jan Pulaski seconded.

### **Welcome Letter (Emily):**

At the March meeting, Emily discussed sending out a welcome letter to new members. She typed one up and sent it out to the board members. All attending the meeting agreed that a welcome letter is a good idea. Sandra will forward information to Emily to include in the letter. Cyndie will send out the letter under the Amigo's communication email profile. Randy will forward Cyndie the names of two new members. Cyndie will mail the letters out after the 1<sup>st</sup> of July. Cyndie automatically snail-mailed Bill Burbridge and Buck Wickham newsletters. Buck's son is taking over for the duration of Buck's Amigo's membership.

### **Zoom Meeting:**

**1000-1100**

### **July Picnic:**

Dan made reservations for the Doc Long Picnic Area for Thursday, July 25. The site can be occupied at 11:00 am. A donation of \$10.00 per person will be

requested. An RSVP by July 19th is requested in order to purchase perishable items as late as possible. Emily will develop a flyer with key information. It will be posted on Facebook and the Amigo's website. The flyer will be sent out to all board members for review first. Sandra asked if an email will be sent out like we do for luncheons. Cyndie said yes, and that it will be done one week before. RSVP will be to Amigo's communication.

Cyndie has a list of supplies from last year. Randy would do all of the purchasing. Cyndie has a list of who's bringing what, it will be updated and sent to board members. There was a discussion on what needs to be added to the list. Randy will get plates, cups (he may have leftovers from last year), and utensils. Randy will check with Pat to see if he's bringing a small camping grill and also check on Igloo coolers for water and lemonade. If we have those, we won't need to use bottled water. Dan can bring a portable Weber grill. Randy also has a grill and a cooktop. Randy and Dan can bring folding tables. If Carolyn comes, she'll bring sweet pickle relish. Cyndie will call Carolyn and ask her to call Peggy, and see if she will make phone calls and bring cookies. Cyndie will bring beans. Mike Arias will bring water for cleanup. This is not a potluck but there will be some food brought by attendees. Randy will purchase items about a week before the picnic.

## **Zoom Meeting:**

**1100-1200**

## **Quemado Lake Roundup:**

Chuck is in Texas and doesn't have good internet access, and John is not on Zoom today, so this discussion will take place at a later date.

## **Miscellaneous:**

**Hard Copy Documents** for Museum – Per Chuck Hagerdon, if Jan is unable to attend the July picnic, Chuck has offered to take the documents to Jan in Greer later in August when he goes camping at Big Lake.

**1905** – Bridging the gap - what the Amigo's need to donate for the 1905 club. Cyndie believes we are a little short and would try to find out where we are on the donations. Emily says she will reach out to Carolyn to figure out the gap so that we can close that loop. Carolyn will be approached to talk to Marlin to come back with a dollar figure. Some donations were made at the Roundup. What is the

cutoff date to get this money in?

**Coordination for newsletter** – Emily will put in the president's message about the \$5.00 dues increase. Karen Clark had questions about the stipend and where the money goes. She recommended that we put this information in the newsletter. Any suggestions on how to address this? Per Sandra, we need to specifically describe what this expense is. Emily will condense and place in the president's message.

**Train trip** – Cyndie lost the information on the train trip. It is June 19<sup>th</sup> at Tomasita's in Santa Fe. Cyndie will post it in the events section of our Facebook page.

Randy sent out the financial report and the newsletter cost analysis.

Per the newsletter, Emily asked Sandra when her deadline is for getting submissions in. Per Sandra, her deadline is the 27<sup>th</sup> of the month.